



MEMORANDUM

TO: Stephen Oliver, Chair
Planning Commission Members

FROM: Andrew Moore, Planning and Zoning Department

DATE: November 5, 2015

RE: C14-2015-0047 – 2303 & 2309 Thornton Road

The applicant is requesting a postponement to the December 8, 2015 Planning Commission meeting. They would like to provide staff with additional information regarding transportation.

ALICE GLASCO CONSULTING

November 5, 2015

Greg Guernsey, Director
Planning and Zoning Department
505 Barton Springs Road, Suite 500
Austin, Texas 78704

RE: 2303-2309 Thornton Road Postponement Request - C14-2015-0047

Dear Mr. Guernsey:

On behalf of the owner/applicant, I would like to request a postponement of rezoning case number C14-2015-0047 from the November 10th Planning Commission agenda to the December 8th agenda. We need additional time to submit supplemental information to city staff. This is our first request for a postponement. Thank you for your assistance!

Sincerely,



Alice Glasco, President
A G Consulting